

THE DISTRICT AND SESSIONS COURT
BOMDILA SESSIONS DIVISION
WEST KAMENG DISTRICT :: ARUNACHAL PRADESH

website : www.ghcitanagar.gov.in

ADVERTISEMENT

No. DSC(BDL)/RC-01/2020

Dated Bomdila, the 19th February, 2020.

Applications are invited till **25.03.2020 (up to 4 PM)** from the date of publication of this advertisement in prescribed format for filling up of the following vacant posts in the Subordinate Court establishment of the State of Arunachal Pradesh under the jurisdiction of the District & Sessions Court, Bomdila Sessions Division, West Kameng District, Arunachal Pradesh under Gauhati High Court, in the usual scale of pay. **The numbers of vacancies are indicative only and may be varied on either side at the time of preparation of final select list.** Reservation has been made as per policy of Govt. of Arunachal Pradesh.

Sl. No.	Name of the post	Group	Pay Level as per Pay Matrix of 7 th CPC	Vacancies		
				APST	General	Total Posts
1	Stenographer Grade - II	B	Rs. 35,400 – Rs. 1,12,400 Level - 6	1	NIL	1
2	Peshkar	C	Rs. 29,200 – Rs. 92,300 Level - 5	1	NIL	1
3	LDC –cum- Computer Operator	C	Rs. 25,500 – Rs. 81,100 Level - 4	2	NIL	2
4	Driver	C	Rs. 25,500 – Rs. 81,100 Level - 4	1	NIL	1
5	Process Server	C	Rs. 19,900 – Rs. 63,200 Level - 2	3	NIL	3
6	Office Peon – I	C	Rs. 18,000 – Rs. 56,900 Level - 1	1	NIL	1
7	Office Peon – II	C	Rs. 18,000 – Rs. 56,900 Level - 1	2	NIL	2
8	Chowkidar	C	Rs. 18,000 – Rs. 56,900 Level - 1	1	NIL	1
	Total			12	NIL	12

1. AGE :-

Category wise age limits for the posts, as on the date of advertisement, will be as under:-

Sl. No.	Category	Minimum age	Maximum age
1	General (Including OBC/MOBC and all others)	18	28
2	APST/SC/ST/PWD	18	33

2. ELIGIBILITY & SELECTION CRITERIA FOR PESHKAR :-

A. Eligibility Criteria :

- a) The candidate should be a graduate or equivalent thereto from a UGC recognized university.
- b) He/ She must have proficiency in operation of computers (Word processing and MS Excel spread sheet).

B. Selection Criteria :

The combined selection test will consist of a written examination (Objective type multiple choice) of one paper (100 marks).

Sl. No.		Subject
1	Written examination (Objective type multiple choices) (2 hours Duration)	General English (40 questions)
2		General Knowledge (20 questions)
3		General Intelligence (Logical reasoning & analytical ability) (40 questions)
4	Viva-voce/ Interview	25 Marks

- a) The candidates will have to attempt 100 objective type questions. For every correct answer, the candidate will be awarded 1 (One) mark. The question(s) not attempted will receive no credit or discredit. The cut off marks shall be as decided by the Selection Committee. Thereafter, the candidates equal to 3 times of the number of

vacancies (1:3), in order of merit in the written examination, will be called for viva voce and checking of original testimonials. On the basis of marks obtained in written test and viva-voce, the final panel will be prepared. Selection committee may decide to allot post, as per final merit position of the candidates. However, final selection/ allotment of post shall be subject to overall suitability to be decided by the selection committee.

3. ELIGIBILITY & SELECTION CRITERIA FOR STENOGRAPHER GRADE - II :-

A. Eligibility Criteria :

- a) The candidate must be holder of Bachelor's degree or equivalent thereto from a UGC recognized College/ University.
- b) He/ She must be holder of Diploma/Certificate from ITI/ Polytechnic/ or any other Institute in Stenography.

B. Selection Criteria :

The combined selection test will consist of a written examination and viva-voce with details break-up as follows.

Sl. No.		Subject
1	Written examination (Objective type multiple choices) (2 hours Duration)	General English (40 questions)
2		General Knowledge (20 questions)
3		General Intelligence (Logical reasoning & analytical ability) (40 questions)
4	Viva-voce/ Interview	25 Marks

- a) The candidates will have to attempt 100 objective type questions. For every correct answer, the candidate will be awarded 1 (One) mark. The question(s) not attempted will receive no credit or discredit. The cut off marks shall be as decided by the Selection Committee. Thereafter, the candidates equal to 3 times of the number of vacancies (1:3), in order of merit in the written examination, will be called for viva-voce and checking of original testimonials. On the basis of marks obtained in written test and viva-voce, the final panel will be prepared. Selection committee may decide

to allot post, as per final merit position of the candidates. However, final selection/ allotment of post shall be subject to overall suitability to be decided by the selection committee.

- b) Candidates will have to appear in a stenography test as indicated below. The cut-off marks shall be decided by Selection Committee. Thereafter, the candidates equal to 3 times of the number of vacancies (1:3), in order of merit in the stenography test, will be called for viva-voce of 25 (Twenty Five) marks and checking of original testimonials. On the basis of marks obtained in stenography test and viva-voce, the final panel will be prepared. However, final selection shall be subject to overall suitability to be decided by the Selection Committee.

Stenography Test

Sl. No.	Details	Marks
1	Voice testing before dictation	2 Minutes
2	Speed test in Shorthand at a speed at 80 words per minute	65 marks
3	Time to be given to the candidates for testing the computer	3 Minutes
4	Time for transcription of the dictated portion in computer	20 Minutes

4. ELIGIBILITY & SELECTION CRITERIA FOR LDC –CUM- COMPUTER OPERATOR :-

A. Eligibility Criteria :

- a) The candidate must have passed the Class – XII standard from a recognized Board.
- b) Must have knowledge and experience in type writing and must have minimum typing speed of 50 words per minute. However, the Selection Board reserved the right to reduce the typing test of 50 words per minute in case all candidates fail to qualify.

c) Candidates having the following qualification(s) would be given extra weight age of 5 (Five) marks in addition to the total marks (Marks obtained in written test and viva).

- i. B. Com/ M. com (Accountancy) with Tally.
- ii. BBA/MBA degree or equivalent.
- iii. BCA/MCA degree.
- iv. B. Sc/M. Sc (IT).
- v. B. Sc/M. Sc (Computer Science).
- vi. LLB/LLM.
- vii. B. Tech/ M. Tech (Computer Science).

B. Selection Criteria :

The combined selection test will consist of a written examination and viva-voce with details break-up of marks as follows.

Sl. No.		Subject
1	Written examination (Objective type multiple choices) (2 hours Duration)	General English (40 questions)
2		General Knowledge (20 questions)
3		General Intelligence (Logical reasoning & analytical ability) (40 questions)
4	Viva-voce/ Interview	25 Marks

a) The candidates will have to attempt 100 objective type questions. For every correct answer, the candidate will be awarded 1 (One) mark. The question(s) not attempted will receive no credit or discredit. The cut-off marks shall be as decided by the Selection Committee. Thereafter, the candidates equal to 3 times of the number of vacancies (1:3), in order of merit in the written examination, will be called for viva-voce and checking of original testimonials. On the basis of marks obtained in written test and viva-voce, the final panel will be prepared. Selection committee may decide to allot post, as per final merit position of the candidates. However, final selection/ allotment of post shall be subject to overall suitability to be decided by the selection committee.

- b) The Selection Committee may decide to hold computer skill test (Word processing & MS Excel Spreadsheet) after the written examination, which shall be only qualifying in nature and marks obtained therein shall not be counted in total aggregate. In the event of such computer skill test being held, only those candidates shall be called to viva-voce who qualifies in the said computer skill test. The qualifying marks of the computer skill test shall be as decided by the Selection Committee.

5. ELIGIBILITY & SELECTION CRITERIA FOR DRIVER :-

A. Eligibility Criteria :

- a) The candidate must have valid professional driving license issued from competent authority and shall have such experience and knowledge of major and minor repairing/ propelling of light/ heavy vehicles with Class – VIII (eight) passed standard from recognized school.

B. Selection Criteria :

Sl. No.	Written examination	Subject
1	(Objective type multiple choices) (1 hours Duration)	General English (20 questions)
2		General Knowledge (20 questions)
3		Total Marks : 20
4	Viva-voce/ Interview	5 Marks

- a) The candidates will have to attempt 40 objective type questions. For every correct answer, the candidate will be awarded (0.5) mark. The question(s) not attempted will receive no credit or discredit. The cut-off marks shall be as decided by the Selection Committee. Thereafter, the candidates equal to 3 times of the number of vacancies (1:3), in order of merit in the written examination, will be called for viva-voce and checking of original testimonials.
- b) Candidates will have to appear in a skill test of 50 marks. The cut-off marks of skill test shall be decided by Selection Committee. Thereafter, the candidates equal to 3 times of the number of vacancies (1:3), in order of merit in the skill test, will be called for viva-voce of 5 (Five) marks and checking of original testimonials. On the

basis of marks obtained in skill test and viva-voce, the final panel will be prepared. However, final selection shall be subject to overall suitability to be decided by the Selection Committee.

6. ELIGIBILITY & SELECTION CRITERIA FOR PROCESS SERVER :-

A. Eligibility Criteria :

- a) The candidate must have class VIII (Eight) passed certificate from a recognized school.

B. Selection Criteria :

The combined selection test will consist of a written examination and viva-voce with details break-up as follows.

Sl. No.		Subject
1	Written examination (Objective type multiple choices) (2 hours Duration)	General English (40 questions)
2		General Knowledge (20 questions)
3		General Intelligence (Logical reasoning & analytical ability) (40 questions)
4	Viva-voce/ Interview	25 Marks

- a) The candidates will have to attempt 100 objective type questions. For every correct answer, the candidate will be awarded 1 (One) mark. The question(s) not attempted will receive no credit or discredit. The cut-off marks shall be as decided by the Selection Committee. Thereafter, the candidates equal to 3 times of the number of vacancies (1:3), in order of merit in the written examination, will be called for viva-voce and checking of original testimonials. On the basis of marks obtained in written test and viva-voce, the final panel will be prepared. Selection committee may decide to allot post, as per final merit position of the candidates. However, final selection/ allotment of post shall be subject to overall suitability to be decided by the selection committee.

7. ELIGIBILITY & SELECTION CRITERIA FOR OFFICE PEON – I, PEON – II & CHOWKIDAR :-

A. Eligibility Criteria :

- a) The candidate must have class VIII (Eight) passed certificate from a recognized school.

B. Selection Criteria :

The combined selection test will consist of a written examination and viva-voce with details break-up as follows.

Sl. No.		Subject
1	Written examination (Objective type multiple choices) (2 hours Duration)	General English (40 questions)
2		General Knowledge (20 questions)
3		General Intelligence (Logical reasoning & analytical ability) (40 questions)
4	Viva-voce/ Interview	25 Marks

- b) The candidates will have to attempt 100 objective type questions. For every correct answer, the candidate will be awarded 1 (One) mark. The question(s) not attempted will receive no credit or discredit. The cut-off marks shall be as decided by the Selection Committee. Thereafter, the candidates equal to 3 times of the number of vacancies (1:3), in order of merit in the written examination, will be called for viva voce and checking of original testimonials. On the basis of marks obtained in written test and viva-voce, the final panel will be prepared. Selection committee may decide to allot post, as per final merit position of the candidates. However, final selection/ allotment of post shall be subject to overall suitability to be decided by the selection committee.

8. HOW TO APPLY ?

- a) Candidates are to fill up in the common "Application Form" available with this advertisement.
- b) Detail of application fee to be paid in the Form of IPO payable to " The District & Sessions Judge ", Bomdila Sessions Division, West Kameng District, Arunachal Pradesh.

APPLICATION FEE

For APST/SC/ST/PWD	For all others
Rs. 250/-	Rs. 400/-

- c) Candidates shall, thereafter fill the common Application Form and paste his/her recent passport sized coloured photograph in the given space of the application form and shall sign across the photograph. 3 (Three) copies of the same photograph should be stapled in the top right corner of the application form and candidate should write his/her name on the reverse of the stapled photographs. The envelope containing the application form should be superscribed as "**APPLICATION FOR THE POST OF**" indicating the choice of post of the candidate in the blank space and the same should be addressed to "**The District & Sessions Judge, Bomdila Sessions Division, West Kameng District, A.P**".
- d) The envelope containing the Application Form and Indian Postal Order (IPO) of appropriate value should reach "**The Office of the District and Sessions Judge, Bomdila Sessions Division, West Kameng District, Arunachal Pradesh on or before 25.03.2020 (Up to 4 P.M)**". The Selection Committee will not be responsible for late receipt/non receipt of application forms.
- e) Scale of Pay shown may vary as per Govt. notification time to time.
- f) There is no need of submitting photocopy of any document at this stage, except the Passport photos as indicated above.
- g) The written test of above advertised post is likely to be conducted on same date and same time.
- h) Candidates who are already in Govt. Service will have to submit "No Objection Certificate" from proper authority at the time of viva-voice in original, if shortlisted for viva-voice, failure to produce 'NOC' from controlling Officer will lead to rejection of the candidature for selection.

- i) The list of candidates with allotted Roll No's will be published on the Notice board of the centre and official website for reference of candidates after closure of advertisement.
- j) Candidates are advised to regularly visit Gauhati High Court Website www.ghcitanagar.gov.in time to time for latest and updates regarding the written examination and other correspondence.

9. TERMS AND CONDITIONS:

- (a) Candidates will have to appear for Written Test/Skill Test/Interview etc. as and when called for. No TA/DA will be admissible for that purpose.
 - (b) The Selection Committee reserves the right to cancel the advertisement/alter/modify or change any of the terms and conditions including selection criteria etc. spelt out in the advertisement.
 - (c) No person who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the service.
 - (d) The admission of candidates at all stages of the selection process will be purely provisional and subject to their satisfying the prescribed eligibility conditions by way of furnishing documentary evidence in support thereof. If on verification at any time before or after the selection process, it is found that a candidate does not fulfill any of the eligibility conditions, his/her candidature shall stand cancelled without any notice. Mere calling of candidate to written examination/skill test/interview etc. and mere issuance of admit card/call letter etc does not necessarily mean acceptance of candidature of any candidate which shall be further scrutinized at every stage and selection Committee reserves the right to reject the candidature of any candidate at any subsequent stage of the selection process.
 - (e) The Selection Committee may put the finally selected candidates on probation for a particular period to be decided by the Selection Committee. Selection Committee reserves the right to reject the candidature of any candidate during the period of probation.
 - (f) Posting and transfer of the finally selected candidates shall be as decided by the Selection Committee.
- 10.** All other matters which are not specifically provided herein shall be as decided by the Selection Committee.

- 11.** Candidates are advised for their own interest to regularly visit the aforementioned website for latest updates and information as the Selection Committee, may decide not to issue individual admit card/call letters etc. to any candidates to appear in written test/viva-voice etc. by publishing only relevant notification only in the aforementioned website.

(Tageng Padoh)
District & Sessions Judge,
Sessions Division :: Bomdila

Memo No. DSC(BDL)/RC-01/2020

Dated Bomdila, the 19th February, 2020.

Copy to:

1. The Registrar General, Gauhati High Court, Guwahati for information please.
2. The Registrar (Vigilance), Gauhati High Court, Guwahati for information please.
3. The Registrar (Judicial), Gauhati High Court, Guwahati for information please.
4. The Registrar-cum-Principal Secretary to Hon'ble the Chief Justice, Gauhati High Court, Guwahati for favour of his lordship's kind information please.
5. The Commissioner, Law & Judicial, Govt. of A.P, Itanagar for information.
6. The Registrar, Itanagar Bench, Gauhati High Court for information with a request to upload in official website.
7. The Director, IPR, Govt. of Arunachal Pradesh, Naharlagun with a request to publish the above advertisement in the 2(two) local dailies for once issue. The bill in triplicate may be sent to the undersigned for payment.
8. The Programmer, Gauhati High Court, Itanagar Permanent Bench, Naharlagun for information and uploading the advertisement in the Website of www.ghcitanagar.gov.in.
9. Notice Board.
10. Office order file.

(Tageng Padoh)
District & Sessions Judge
Sessions Division::Bomdila

DISTRICT & SESSIONS COURT
BOMDILA SESSIONS DIVISION, WEST KAMENG DISTRICT, A.P

Application for the post of.....

1. Name (IN BLOCK LETTER) :
2. Father's Name :
3. Date of Birth (as per HSLC Certificate) :
4. Age as on the last date of submission of application. :
5. Whether married or unmarried? If Married, a declaration to the effect that he/she has not more than one wife/husband living. :
6. Spouse name (in case of married candidate. :
7. Gender :
8. Nationality :
9. Category (General/APST/SC/ST(P)/ST(H)/OBC/MOBC/PWD) :
10. Educational Qualification with the year of passing, Board/Council/University etc., division or class, Percentage secured in different examination from matriculation etc. :
11. Professional qualification (Date of issues/issuing Authority/Extent of validity etc.) :
12. Permanent Address :

One recent coloured passport photo should be affixed here.

13. Address of correspondence :
14. Is any FIR/Complaint/Criminal case Pending against you in any police Station/Court? (If yes give details) :
15. Have you ever been convicted in a Criminal case? (If yes give details). :
16. Have you ever been debarred from any examination? (If yes give details). :
17. Whether Income Tax Assesse ? If so, PAN/GIR No., If any. :
18. Telephone/Mobile No. :
19. E-mail if (if any) :
20. IPO (Indian Postal Order) No. with date and amount :

I hereby affirm and state that the abovementioned information is true and correct to my best knowledge and belief.

Date.....

Place.....

Signature of Candidate.